



COUNTY OF SAN BERNARDINO
STANDARD PRACTICE

NO 7-2.11

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PAGE 1 OF 1

BY Rick Shuttleworth

EFFECTIVE 7/94

DEPARTMENT

BEHAVIORAL HEALTH

SUBJECT

ELECTRICAL SAFETY: PERSONAL
APPLIANCES

APPROVED

Rudy Lopez
Rudy Lopez, Director

I PURPOSE

To acquaint staff with the policy and procedures regarding the use of personal electrical equipment, extension cords, adapters, etc.

II POLICY

Use of personal electrical equipment such as coffee makers, clocks, radios, extension cords, adapters, etc. is prohibited unless these conditions are met: (1) device must be approved for use by the Underwriters Laboratory (UL) and their approved symbol attached to the device and (2) the device must be used in a safe manner and used in a manner consistent with its designed purpose.

Use of extension cords in emergency situations shall be restricted to 16 gauge or heavier cords and meet all applicable Building and Safety Code Standards.

III RESPONSIBILITIES AND PROCEDURES

- A. The Department of Behavioral Health (DBH) Safety Representative is responsible for ensuring that small appliances are safe for use in appropriately designed areas.
- B. All DBH personnel are responsible for complying with this policy.
- C. Personnel discovering violation of this policy shall report occurrences to the DBH Safety Representative, Administrative Services Division, ext. 7587.